**Application for Appointment**

**Communities children’s worker North Wales**

(Please type or use black ink to complete this form)

Name:

Address:

Postcode: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone number (home): (work):

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Education and qualifications:**

Schools/college attended (with dates):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Qualifications:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Employment history (starting with the most recent), continue on a separate sheet if necessary.**

1. Employer’s name:

Dates:

Address:

Job title:

Responsibilities:

2. Employer’s name:

Dates:

Address:

Job title:

Responsibilities:

3. Employer’s name:

Dates:

Address:

Job title:

Responsibilities:

**Other information:**

Do you have a full current UK driving licence?

If you have a disability, please let us know if there is anything we can do to help you attend the interview, if you are shortlisted.

Please use this section to say why you are applying for this position and why the skills you have make you suitable to fulfil the tasks outlined in the person specification. Please continue on a separate sheet if necessary.

**References:**

Please give the names and addresses, positions or occupations of two people to whom reference can be made regarding your suitability for this post. One should be your current or most recent employer. References may be taken up when considering the interview short list unless you indicate that you do not wish an approach to be made before the interview. This will only normally apply to your current employer.

Reference 1: Reference 2:

Name: Name:

Address: Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Post Code: Post Code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Occupation/position: Occupation/position: \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship to you: Relationship to you:

Are you eligible for employment in the UK? Yes/No

Please state what documentation you can provide in order to demonstrate this, e.g. British passport, birth certificate, European Area identity card or travel documentation showing authorisation to reside and work in the UK

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If you are not currently eligible for employment in the UK, please state the grounds (special skills etc.) on which The Boys’ Brigade might apply for a permit on your behalf.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Criminal offences declaration:

Have you ever been convicted of a criminal offence or are you at present the subject of criminal charges? **Yes/No**

Nature of offence: date:

Signed: date:

Because of the nature of the work for which you are applying, this post is exempt from the provision of section 4(ii) of the rehabilitation of offenders act 1974 by virtue of the rehabilitation of offenders act 1974 (exemptions) order 1975, and you are therefore not entitled to withhold information about convictions which for other purposes are ‘spent’ under the provisions of the act and any failure to disclose such convictions, cautions or prosecutions pending against you could result in disciplinary action or dismissal.

I certify, to the best of my knowledge, that the information given in this application is correct.

Signature: ……………………………………….. Date: …………………..….

When completed, this application form and any continuation sheets should be returned marked private and confidential by 3rd February 2017 to:

Graham Weston

The Boys’ Brigade Headquarters

Felden Lodge

Hemel Hempstead

Herts HP3 0BL

Or by e-mail to graham.weston@boys-brigade.org.uk

Please state where you obtained information about this position:

Workplace………………………………………………………………………