

# Risk Assessment

## Trip to the Park



<b>Company/Battalion/District:</b>	1 <sup>st</sup> Anywhere	<b>Age group:</b>	Anchors
<b>Venue / Meeting Space:</b>	Public Park, Main Street, Anywhere	<b>No of children/young people:</b>	24
<b>Date of activity:</b>	DD/MM/YYYY	<b>No of leaders:</b>	2

	<b>Hazard / Risk Identified</b> What's the hazard and the risk of harm?	<b>Control Measures</b> What measures will you put in place to reduce the hazard/risk identified?	<b>Control Measures in Place</b> ✓	<b>Leader Responsible</b>
1.	<b>Supervision</b> <ul style="list-style-type: none"> <li>Walking from meeting space to public park</li> <li>Cross over main road</li> <li>Children wandering off</li> </ul>	<ul style="list-style-type: none"> <li>Have sufficient leaders available</li> <li>Split group into two groups and allocate a leader to each</li> <li>Give clear instructions to children and leaders before leaving the meeting space</li> <li>All children and leaders to wear BB uniform for ease of identification</li> <li>Regularly check numbers</li> </ul>	✓	R McLeod
2.	<b>Venue/Location</b> <ul style="list-style-type: none"> <li>Uneven ground</li> <li>Rubbish &amp; dog mess</li> <li>Water hazard</li> </ul>	<ul style="list-style-type: none"> <li>Pre-check area</li> <li>Check the area for evenness of ground</li> <li>Check for any rubbish or dog mess and clear away</li> <li>Locate activities beside the boating pond</li> <li>Strategically place leaders to steer children away from hazards</li> </ul>	✓	R McLeod
3.	<b>Equipment</b> <ul style="list-style-type: none"> <li>Safety of games equipment</li> <li>Safety of play equipment within the park</li> </ul>	<ul style="list-style-type: none"> <li>Check games equipment before leaving the meeting space</li> <li>Check park play equipment is safe to use and report any defects</li> <li>Ensure appropriate leader supervision throughout</li> </ul>	✓	R McLeod
4.	<b>Other Members of the Public</b> <ul style="list-style-type: none"> <li>Other users of the park</li> <li>Stranger danger</li> </ul>	<ul style="list-style-type: none"> <li>Set up area for use respecting other users</li> <li>Remind children about 'Stranger Danger'</li> <li>Ensure appropriate leader supervision at all times – allocate small group to each leader</li> </ul>	✓	R McLeod

<b>Company/Battalion/District:</b>	1 <sup>st</sup> Anywhere	<b>Age group:</b>	Juniors
<b>Venue / Meeting Space:</b>	Anywhere Church Hall, Main Street, Anywhere	<b>No of children/young people:</b>	6
<b>Date of activity:</b>	DD/MM/YYYY	<b>No of leaders:</b>	2

	<b>Hazard / Risk Identified</b> What's the hazard and the risk of harm?	<b>Control Measures</b> What measures will you put in place to reduce the hazard/risk identified?	<b>Control Measures in Place</b> ✓	<b>Leader Responsible</b>
1.	<b>Supervision</b> <ul style="list-style-type: none"> <li>Too many people in kitchen</li> <li>Insufficient work space</li> </ul>	<ul style="list-style-type: none"> <li>Controlled number undertaking activity</li> <li>Ensure sufficient space around a communal table or work surfaces for numbers participating</li> <li>Make sure everyone can see and be seen</li> </ul>	✓	J Phillips S Evans
2.	<b>Venue/Equipment</b> <ul style="list-style-type: none"> <li>Sharp knives</li> <li>Hot oven and hob</li> <li>Slip hazard – wet floor</li> </ul>	<ul style="list-style-type: none"> <li>Safety briefing before starting activity</li> <li>Train on correct way to use a knife</li> <li>Have sufficient number of utensils for numbers participating</li> <li>Use appropriate hand coverings when removing finished product from the oven i.e. oven gloves, silicon mitts</li> <li>Mop up spillages when they happen</li> <li>Ensure appropriate leader supervision throughout</li> </ul>	✓	J Phillips S Evans
3.	<b>Hygiene</b> <ul style="list-style-type: none"> <li>Unclean work surfaces</li> <li>Out of date ingredients</li> <li>Cross contamination</li> <li>Spills</li> </ul>	<ul style="list-style-type: none"> <li>Quick wipe with a damp cloth</li> <li>Ensure that all ingredients are well within use by date</li> <li>Use correct chopping boards</li> <li>Clean up an spills as soon as they happen</li> </ul>	✓	J Phillips S Evans

# Risk Assessment

## Orienteering



<b>Company/Battalion/District:</b>	1 <sup>st</sup> Anywhere	<b>Age group:</b>	Company
<b>Venue / Meeting Space:</b>	Public Park, Main Street, Anywhere	<b>No of children/young people:</b>	12
<b>Date of activity:</b>	DD/MM/YYYY	<b>No of leaders:</b>	6

	<b>Hazard / Risk Identified</b> What's the hazard and the risk of harm?	<b>Control Measures</b> What measures will you put in place to reduce the hazard/risk identified?	<b>Control Measures in Place</b> ✓	<b>Leader Responsible</b>
1.	<b>Supervision</b> <ul style="list-style-type: none"> <li>Young people getting lost</li> <li>Transport to forest</li> <li>Marshalling of activity</li> </ul>	<ul style="list-style-type: none"> <li>Have sufficient leaders available</li> <li>Set groups off, then go off for a cup of tea and come back for them later</li> <li>Make sure young people competent in reading map and using a compass</li> <li>Have adequate transport to get young people to the forest, observing Safeguarding guidelines</li> <li>Position leaders at key areas where there is possibility of taking wrong route</li> </ul>	✓	J Stewart A Taylor G Allan S Williamson B Smith W Smith
2.	<b>Venue/Location</b> <ul style="list-style-type: none"> <li>Uneven ground</li> <li>Trees and vegetation</li> <li>Water hazard</li> </ul>	<ul style="list-style-type: none"> <li>Pre-check area</li> <li>Check the area for evenness of ground</li> <li>Check route goes through thick forest to make it challenging</li> <li>Steer clear of route being too close to water hazard</li> <li>Have an escape route planned</li> </ul>	✓	J Stewart A Taylor
3.	<b>Safety</b> <ul style="list-style-type: none"> <li>Cuts and grazes from running in forest</li> <li>Slips, trips and falls</li> <li>Wet ground, if weather inclement</li> </ul>	<ul style="list-style-type: none"> <li>Have first aid equipment and first aider on hand</li> <li>Have Special Activity Consent Forms or access to OBM records, in case of emergency</li> <li>Walk route to ensure safe for the young people to use</li> <li>Ensure each group has a whistle to attract attention, in case of emergency</li> </ul>	✓	G Allan (FA) S Williamson
4.	<b>Other Members of the Public</b> <ul style="list-style-type: none"> <li>Other users of the forest</li> <li>Stranger danger</li> </ul>	<ul style="list-style-type: none"> <li>Remind young people of public areas and to respect all other users</li> <li>Remind young people about 'Stranger Danger'</li> </ul>	✓	J Stewart